

# **Hoping to Win, Expected to Lose: Theory and Lessons on Micro Enterprise Development<sup>1</sup>**

**Dean Karlan**

**Ryan Knight**

**Christopher Udry**

**Preliminary and Incomplete: January, 2012**

---

<sup>1</sup> Contact information: [dean.karlan@yale.edu](mailto:dean.karlan@yale.edu) (Yale University, Innovations for Poverty Action, M.I.T. Jameel Poverty Action Lab, and NBER); [ryan.knight@yale.edu](mailto:ryan.knight@yale.edu) (Yale University and Innovations for Poverty Action), and [christopher.udry@yale.edu](mailto:christopher.udry@yale.edu) (Yale University, Innovations for Poverty Action and M.I.T. Jameel Poverty Action Lab). The authors thank USAID-BASIS and the Bill and Melinda Gates Foundation for funding, Matt Hoover for project management and research assistance, and the field staff at Innovations for Poverty Action for survey management. The authors thank the Ernst & Young Ghana office for their collaboration, including subsidizing the consulting rates. The authors retained full intellectual freedom to report the results throughout the study. All opinions herein are our own and not those of any of the donors or partners.

In developing countries, firm size within industry often varies all the way from single-employee firms to large firms. Naturally this leads many to aspire to grow, assuming larger is more profitable, and leads many policymakers and researchers to work to identify and mitigate the market failure that prevents smaller firms from becoming larger and more profitable. Thus many policies focus on micro-firms, typically single employee firms, to help them grow. Typical policies, implemented by governments, financial institutions, and non-profit organizations, often include some combination of loans, grants, and training. This approach presumes that the constraint to growth is driven by some combination of capital or human capital skills, both of which can be solved through financial or training interventions.

But what does it take to manage a medium sized firm? And what inspires a microentrepreneur to take on the risk of investing in order to grow into a medium sized firm? We start off with a model to help understand the experimentation and learning process for micro-firms about *their* optimal size, and then present results from a financial and consulting experiment with tailors in Ghana.

This paper tests three competing theories about the constraints to growth for microenterprises:

1. Microenterprises are capital constrained
2. Microenterprises are constrained by managerial ability
3. Microenterprises are both capital constrained and constrained by managerial ability.

Individuals were randomly assigned to one of the three treatment groups or a control group (45 tailors). We test the capital constraint theory by providing 200 cedi grants (about US \$133 at the time of the study) to 38 small tailors and seamstress in and around Accra Ghana (thus similar to [de Mel et al]. We test the managerial ability theory by providing one year of management consulting services from E&Y to 41 tailors in Accra. We test the combination of both failures by providing both treatments to 36 tailors.

Working with managerial consultants was not intended to test a policy *per se*, as their fees would likely be too high for a scalable intervention. Rather, the intent was a firm experiment: to take four talented, creative individuals whose career is focused on advising large firms and seek their mentorship for micro-entrepreneurs, while proactively advising on opportunities to improve their enterprises.

At the baseline, the microenterprises did not appear to be well managed by standards in the managerial performance literature [Bloom et al []]. Only 17% of the respondents reported keeping any written financial records, 7% reported spending any money on marketing in a year and only 30% of shops were rated as very organized by our enumerators. This is perhaps best illustrated by the stories of two of the respondents.

At the baseline, “Jess” was 26 years old, had attended vocational school to be a seamstress, and financed her start-up capital herself. She was single, with no children, and had a sick mother that she cared for. She had a bank account but had never applied for a loan from a bank or microfinance institution. She sewed out of a wooden kiosk, and the fair value of her total capital was 765 cedis (\$510).

She carried all of her materials back and forth from her home to the shop every day because she was worried they would be stolen from her shop, which lacked a secure padlock, and had been broken into before. A strong padlock would cost about 25 cedis (\$17), but she had drained all of her working capital from the business caring for her mother. She had recently stopped sewing for an extended period of time because caring for her mother took so much of her time, and when she returned she found that her primary clients had found another seamstress during her absence. She wanted to rebuild her customer base, but did no marketing and had no signs advertising her shop. She spoke softly, did not make eye contact and was shy with new people, but spoke briskly to well-known clients.

Down the street, "Sarah" was 27 years old, had a primary school education, and received her start up financing from her husband. She also had a bank account, and had also never applied for a loan. She had recently purchased a small, metal shipping container for a shop, and the fair value of her capital was 3130 cedis. Sarah had two electric sewing machines but her shop was not connected to electricity. She sewed with manual "butterfly" sewing machine from when she was an apprentice, and was not keeping up with orders. Connecting the shop to electricity would have cost only about 25 cedis (\$17), but it had been three months since she moved in and she still wasn't connected. She claimed this was because she had only 5 cedis (\$3.33) in working capital available for the business, having spent the rest on the move, and could not afford the 25 cedi fee (\$17), or the extra amount it might take to speed the process. She kept no written records, did no marketing and had no signs indicating that she was a seamstress. A small group of loyal clients provided all of her revenue. She wanted to begin selling to middle men who buy products from many small tailors and resell them to boutiques, but she did not know any middle men, and did not know how to find them.

Both of these women appeared to face capital constraints. Jess had liquidated her business money for a personal emergency, and could not afford a small amount for a padlock to protect her investment. Sarah had just made a large investment in a new kiosk, but could not afford to top up that investment with a small amount to connect the shop to electricity.

Both also faced managerial challenges. Jess needed to work on her customer service and needed to develop a plan to reconnect with her old clients and attract new clients. Sarah needed to expand her capacity, establish herself in her new area, begin saving to rebuild her working capital and, when her additional capacity was in place, begin her plans to diversify her revenue sources.

Jess and Sarah both received this big push of management consulting plus capital grants. At the end of the study, Jess was mourning her lost mother and hardly working. She had not reclaimed her old clients or launched any new marketing campaigns. She tried out record keeping for a time, but stopped keeping any records. She invested the capital grant in fabrics that she hoped to sell from her kiosk, but still had no padlock and was still carrying her material back and forth from home every day she worked. The consultant worked on a plan to put a little money away every day for the padlock, but she was not saving with a susu collector. Her profit increased from 30 cedis in December 2008 to 80 cedis in December 2010, half of the average increase in control group profit of 100 cedis over the same time period.

Sarah stood out for how well she adopted the consulting. With her consultant's guidance, she connected her shop to electricity; built a signboard; began "sew and sell" – sewing products with no specific customer in mind and selling them from her shop; added a small porch to her shop where she displayed her new sew and sell designs on a mannequin; and invested the capital grant in fabric, which she also sold from the porch. She improved her shop, adding wood paneling, fans, a changing room and a tv. She took on an apprentice and then hired a full time employee. She kept purified water satchels in a cooler and gave them out to clients. She designed a label with her phone number on it that she started affixing to all of the items she sewed. At Christmas, she gave her best clients a small bag for free, and encouraged them to stop by. She kept records, not every day, but frequently, and was proactive about asking questions and taking action when the consultant suggested a new idea.

Sarah's experience shows that there is much that a microentrepreneur can do to expand her business and improve her business practices. Jess's experience shows that it is not always easy, and not everyone is capable of making large changes in their business model. In any case, it is not clear that Sarah's efforts increased her profits – many of the things she implemented cost money, raising her expenses, but they did not necessarily increase revenue. Sarah's profit grew from 50 cedis in December 2008 to 150 cedis in December 2010, a substantial increase, but not greater than the average control group increase of 100 cedis.

We found that, on average, the experience of the tailors was similar to that of Jess and Sarah. The consultants' recommendations were adopted for a time, but the tailors had abandoned them one year after the training stop. On average, there was no positive impact on profit or revenue from the consulting and, if anything, there was a negative impact. The tailors who received the capital grant invested the money in their businesses, and in particular used the capital to invest in raw materials, as both Sarah and Jess did, but these investments did not increase profits. In fact, one year after the capital grant, profit was lower among those who received the capital drop compared to the control group.

Rather than integrating both capital and training in one study, and focusing on one industry, thus far the literature has focused on access to capital for a general set of microenterprises (via impact of capital draps, see de Mel et al [2008]; and via impact of credit, see Karlan and Zinman, 2010; Banerjee et al, 2011, Attanasio et al 2011; and Augsburg et al 2011), or on non-customized training (e.g., a general curriculum taught en masse to microcredit clients, see Karlan and Valdivia [2011]; Drexler et al 2011; Bruhn and Zia 2011 and Berge, Bjovatn and Tungodden (2010)). To examine gains from building managerial capabilities with more customized consulting (more similar to our experiment here), existing work has focused on larger firms (e.g., see Bloom et al [2011] and Bruhn et al [2012]).

Furthermore, there are a growing number of studies examining the role of business acumen in microenterprise growth, but these studies have thus far worked with microfinance clients currently accessing loans from a microfinance institution. This generates an important potential sample selection issue: microcredit clients are potentially less credit constrained, potentially viewed as engaging in a commitment device to maintain stricter financial discipline, Bauchet and Morduch [2011]), and potentially more ambitious or less risk averse with respect to their aspiration to grow their business. In

contrast, our study works with small tailors in Accra, Ghana who were randomly selected from a census of similar businesses.

[need to compare our firm sizes to Fafchamps et al Ghana study]

## I. Financial Markets and Entrepreneurial Experimentation

Financial market imperfections can impede experimentation with, and thus learning about, the profitability of alternative ways of organizing one's business. The heterogeneity in profitability at the same scale, and likewise heterogeneity in firm size, is an important and emerging stylized fact about entrepreneurship in developing countries [cite?]. Many entrepreneurs (and farmers) operate an enterprise as part of a strategy for subsistence; it is less clear that these same individuals can manage a profitable larger enterprise.

Imperfect financial markets, combined with non-convexities in the production technology, are the classic foundation for poverty trap arguments in the informal sector and provide a formal foundation to motivate many financial market interventions. We combine this classic model with uncertainty about the profitability of moving to a larger scale. This helps us understand why entrepreneurs in a competitive market might aggressively invest when financial market constraints are relaxed, yet achieve on average negative profits from these investments. A parallel model helps us to understand a similar pattern for business training, in which entrepreneurs at least temporarily adopt suggested new techniques that turn out to be unprofitable.

Consider two business techniques which cost  $x_l < x_h$ . The revenues of the low technique are  $\pi(x_l)$  and we assume that this technique is profitable, i.e.,  $\pi(x_l) - x_l > 0$ . Every existing entrepreneur has repeatedly used technique  $l$  and knows  $\pi(x_l)$ . Technique  $l$  is equally profitable for all entrepreneurs. Technique  $h$ , however, is profitable only for some: if you are a 'good' entrepreneur, you'll get  $\pi^g(x_h)$  such that  $\pi^g(x_h) - x_h > \pi(x_l) - x_l$ . On the other hand, if you are 'bad' entrepreneur you'll earn  $\pi^b(x_h) < \pi(x_l)$ . The essential element of the model is that entrepreneurs do not know their type until they invest  $x_h$  and thus try  $h$ . Before trying  $h$  the entrepreneur believes that her likelihood of being type  $g$  is  $p$ . Once she tries  $h$ , she knows with certainty if she is of type  $g$ . The entrepreneur gets instantaneous utility from consumption of  $u(c)$  and maximizes the simple expected utility  $E_t \sum_{\tau=t}^{\infty} \delta^\tau u(c_\tau)$ . The entrepreneur cannot borrow, so if she has current assets  $w$  her value function is

$$(1) \quad V(w, p) = \max_{s \geq 0, x \in \{x_l, x_h\}} u(w - x - s) + 1[x = x_h] \delta \left[ pV(\pi^g(x_h) + (1+r)s, 1) + (1-p)V(\pi^b(x_h) + (1+r)s, 0) \right] + 1[x = x_l] \delta V(\pi(x_l) + (1+r)s, p)$$

Where  $1[\cdot]$  is the indicator function. The first term is current consumption.  $x_h > x_l$ , so consumption falls if the entrepreneur tries  $h$ . The second term is the future value associated with experimenting with  $h$ . With probability  $p$  the entrepreneur realizes  $\pi^g(x_h)$  and (perhaps more importantly) updates  $p=1$ . But with probability  $(1-p)$  she realizes  $\pi^b(x_l)$  and updates  $p=0$ . The third term is the value associated with continuing to choose  $x = x_l$ .

Consider the situation where the entrepreneur knows she is a ‘bad’ type:

$$(2) \quad V(w, 0) = \max_{s \geq 0} u(w - x_l - s) + \delta V(\pi(x_l) + (1+r)s, 0),$$

which has the steady state of  $s=0$  as long as  $r < \frac{1-\delta}{\delta}$ , which we maintain as an assumption.

Consumption converges to  $\pi(x_l) - x_l \equiv c_l$  and  $V(\pi(x_l), 0) = \frac{1}{1-\delta} u(c_l)$ .

In contrast, if  $p=1$

$$(3) \quad \begin{aligned} V(w, 1) = & \max_{s \geq 0, x \in \{x_l, x_h\}} u(w - x - s) \\ & + \delta \left[ 1(x = x_l) V(\pi^g(x_h) + (1+r)s, 1) + 1(x = x_h) V(\pi(x_l) + (1+r)s, 1) \right]. \end{aligned}$$

As long as  $x_h$  is sufficiently productive,  $V(\pi^g(x_h), 1) = \frac{1}{1-\delta} u(c_h)$ , where  $c_h \equiv \pi^g(x_h) - x_h$  and the entrepreneur who has sufficient capital maintains the more costly, more profitable technique.<sup>3</sup> Obviously,  $V(w, 1) \geq V(w, 0)$ .

The nonconvexity in the production technology and financial market imperfection have the standard implication that a potentially profitable discrete investment may not be made. Uncertainty about the profitability of that investment helps us to understand additional patterns of behavior.

For the rest of this section, we assume  $r=-1$ , so that saving is never optimal. This simplifies the discussion without changing long-run behavior.<sup>4</sup>

<sup>3</sup>  $u(\pi^g(x_h) - x_l) - u(\pi^g(x_h) - x_h) \leq \frac{\delta}{1-\delta} [u(\pi^g(x_h) - x_h) - u(\pi(x_l) - x_l)]$  is sufficiently productive (actually, that’s not quite right... the defector could do a bit better by smoothing her decline in consumption)

<sup>4</sup> Since  $r < \frac{1-\delta}{\delta}$  saving is only undertaken to smooth expected declines in consumption. It appears only in transitions to the steady state of  $c_l$  and  $c_h$ .

*Comment 1:* consider a set of entrepreneurs with wealth  $\pi(x_i)$  indexed by  $i$ , with varying priors regarding their likelihood of being the ‘good’ type  $p_i$ . Entrepreneur  $i$  will experiment with the high cost technique if

$$(4) \quad u(c_l) - u(\pi(x_l) - x_h) \leq p_i \frac{\delta}{1-\delta} u(c_h) + (1-p_i)\delta \left[ u(\pi^b(x_h) - x_l) + \frac{\delta}{1-\delta} u(c_l) \right] - \frac{\delta}{1-\delta} u(c_l).$$

The LHS is the one-shot cost of trying out the high technique; the RHS is the long-term gain. The RHS of (4) is strictly increasing in  $p_i$ , and if the cost of investing in  $h$  is not too high ( $\pi(x_l) - x_h$  is not too small) then there exists a  $p^* < 1$  such that (4) is satisfied with equality. All entrepreneurs with  $p_i \geq p^*$  will experiment with the  $h$  technique. The implication is that entrepreneurs using technique  $l$  in any dataset will be those with  $p_i < p^*$ , which will include some fraction of those who have tried  $h$  in the past and learned that they are not type  $g$ .

*Comment 2:* there is an option value to trying  $h$ . Suppose that  $p\pi^g + (1-p)\pi^b - x_h < \pi(x_l) - x_l$ , so that trying the high technique has a negative expected value this period. Nevertheless, the entrepreneur will choose  $h$  if

$$(5) \quad V(w, p) < u(w - x_h) + \delta p V(\pi^g, 1) + \delta(1-p)V(\pi^b, 0).$$

Rearranging (5), the entrepreneur will choose  $h$  if (and only if)

$$(6) \quad \begin{aligned} & (u(w - x_l) - u(w - x_h)) + \delta \left[ u(c_l) - (pu(c_h) + (1-p)u(\pi^b(x_h) - c_l)) \right] \\ & \leq p \frac{\delta^2}{1-\delta} (u(c_h) - u(c_l)). \end{aligned}$$

The first term on the LHS of the inequality is the immediate cost of the investment, and the second is the one-time expected loss because of the likely failure of the attempt.<sup>5</sup> The RHS is the option value of the potential long run gain from the entrepreneur learning that she can manage a large-scale enterprise. As  $\delta$  approaches 1, this option value dominates the short term costs and option  $h$  is chosen.

*Comment 3:* As in comment 1, if we consider at any given  $w$  a range of entrepreneurs with prior beliefs  $p_i$  about the likelihood that they would be successful at running a larger scale enterprise, there is a  $p^*(w)$  such that all entrepreneurs with wealth  $w$  and  $p_i < p^*(w)$  choose  $l$  and those with higher  $p_i$  choose  $h$ . The LHS of (6) is strictly decreasing in  $w$ , so  $\frac{dp^*(w)}{dw} < 0$ . Increases in  $w$  increase the share of

---

<sup>5</sup>  $p\pi^g + (1-p)\pi^b - x_h < \pi(x_l) - x_l$  implies that  $pc_h + (1-p)(\pi^b(x_h) - c_l) < c_l$ . Concavity of  $u(\cdot)$  ensures that  $u(c_l) - (pu(c_h) + (1-p)u(\pi^b(x_h) - c_l)) > 0$ .

entrepreneurs choosing  $h$ . The randomized capital grants will generate investment in the enterprise, even if the immediate expected return of those investments is negative.

*Comment 4:* A reduction in  $x_h$  increases the share of entrepreneurs choosing technique  $h$ . The LHS of (6) is strictly decreasing in  $x_h$  (because  $c_h = \pi^g(x_h) - x_h$ ), while the RHS is strictly increasing. So

$\frac{dp^*(x_h)}{dx_h} > 0$ . The randomized provision of consulting services lowers the cost of adopting the set of techniques associated with operating at a larger scale, so a broader set of entrepreneurs will experiment with  $h$ .

## II. Sample Frame and Experimental Design

The study participants are 160 urban tailors and seamstresses in Accra, Ghana, and were randomly selected from a census we conducted of tailors and seamstresses in eight neighborhoods in/around Accra who had five or fewer employees and apprentices. If two or more tailors were immediate neighbors, we randomly selected at most one to be in the sample frame.

We chose to work with microenterprises in the same industry because it would allow the consultants to develop some expertise in that sector, and it would allow us to gather more precise data on business practices by asking industry-specific questions in our surveys. We then wanted an industry which was geographically dispersed across Accra (to minimize possible spillovers to control groups), and also diverse in size so that there were plausibly different firm sizes that could be sustained in competitive equilibrium. One-person tailoring shops are common, but also many 10-person small tailor firms exist. We constrained our sample to tailors with 5 or fewer employees at the baseline: 35% of our sample had zero employees, and 94% had three or fewer employees. Thus, our sample frame includes very small, urban tailors and seamstresses, most of whom work directly in their shops. Also, most of our sample frame had not previously accessed formal credit markets.

We employed a 2x2 experimental design involving a 200 cedi capital grant and/or consulting services from Ernst & Young. Figure 1 shows a full timeline of the interventions, and data collection. The consulting treatment began first, and then after eight months the second randomization assigned individuals to either receive the capital grant or not. More details are below on each treatment.

**Five of the tailors passed away over the course of the study, leaving a final 149 of the 155 tailors for the final follow-up in December 2009. Attrition is not treatment status.**

Table 2 details the sample attrition. We saw no tailors permanently exit the tailoring business by selling off their machines. We did see tailors temporarily stop sewing, for health or other reasons. These individuals would be counted as having zero profit or negative profit if they had business expenses but not income. All businesses operated from the same premise by the same individual were counted in

financial outcomes, so if a respondent diversified out of tailoring and into the selling of goods, income from selling the goods is counted in our data.

## **Consulting Treatment**

We worked with one partner, a director and four consultants from Ernst & Young in Ghana. The Ernst & Young consultants work typically on business advisory engagements in a variety of areas including training, human resources, monitoring and evaluation and project management. Consultant bios and examples of prior engagements are in Appendix A. The consultants received a two-day training on microenterprise coaching from Ghana's National Bureau of Small Scale Industries, which frequently provides training to microenterprises in Ghana, on the Bureau's method for training micro-entrepreneurs.

The consultants largely followed an adapted version of this framework (outlined in Appendix A) but were also encouraged to think creatively, to discuss important business decisions facing the tailors, and to provide ad hoc advice that they felt would be beneficial. Examples of this ad hoc support can be seen in the consultants' notes in Appendix C. The training modules were twelve-fold: (1) Record Keeping, (2) Procurement, (3) Operational Activities, (4) Motivation of workers, (5) Value addition, (6) Costing, (7) Customer service, (8) Security of shop, (9) Sales and marketing, (10) Lifestyle in relation to work/life balance, (11) Financing of business and savings, and (12) Business growth.

The training took place at the tailors' shops over the course of one year, from February 2009 to February 2010. It began with lessons on the importance of record keeping, used the new records to help the tailors calculate their profit margin on each item they sew, then taught how to calculate a monthly income statement. Lessons on customer service and managing employees were discussed throughout. For example, if the consultants observed impolite behavior to customers while in the shop, they might take the opportunity to discuss customer service. The training moved at the pace of the tailors, such that some never moved past record keeping, while others began preparing cash flow statements and developing detailed plans to finance expansion.

The training involved simple, targeted lessons like, "keep your business and personal money separate"; "Buy a second wallet to keep your business money in, so you don't mix it with personal money"; and "it is better to finance expansion through savings than through loans." For those who moved past these basic lessons, there were more detailed lessons on a variety of topics, like how you should calculate how much to save to replace aging machines.

The consultants gave the tailors two record books: a standard cash book to record daily transactions; and a second book they developed to record capital stock, available materials, customer contact information, revenue, expenses and other items. The emphasis was placed first on simply recording every transaction in the cash book, then recording in the more complicated book if they were successfully tracking transactions.

As with other studies on business training, there was a surprising degree of reluctance among some tailors to make time for the consultants, and the tailors covered fewer modules than expected. The average total time spent interacting with each tailor was 10 hours over the course of the study (Figure 2). Each available tailor was visited 1-4 times per month, with each visit lasting 30 minutes to 1 hour. One of the consultants was unavailable after November 2009 and was replaced by a consultant from the National Bureau of Small Scale Industries for the final two months – the same consultant who provided the initial two-day training for the E&Y team. The randomization into consulting/non-consulting was done in January 2009, stratifying only on the community in which the tailors lived.

## **Capital Grant**

The capital grant randomization was done in October 2009, eight months after the consulting began, and was stratified on existing treatment status and community only. Deceased respondents and respondents who had permanently moved out of the study area in the first eight months of the study were excluded from the randomization, leaving 154 respondents eligible for the capital drop randomization. Of these, 75 were randomly selected to receive capital (37 from the consulting group and 38 from the no consulting group).

The capital grant was 200 Cedis (approximately US \$133) and unconditional. Approximately two weeks before distributing the capital grants, IPA field workers visited all the respondents to inform them that we were doing a raffle with various prizes, one of which was 200 Ghana Cedis. The respondents were given a sealed envelope that had a picture of their prize inside. The runner-up prizes were an IPA-branded keychain, t-shirt and mug. The field workers then explained that they would return in about two weeks with the prize. If they won the capital, we asked that they spend the money on their business, but explained that they would not have to repay the money if they spent it on personal items, and that no repayment would be required under any circumstances.

We delayed the cash grant in order to give two weeks for the consultants to meet with the winning respondents to help them plan for how to use the money. However, not all consultants and tailors were available in this two week window, so not every tailor developed a plan before receiving the money.

The 200 Cedi capital drop is a little more than the average baseline working capital, defined as all cash, savings and on-hand money. The capital drop therefore represents, on average, a doubling of the reported cash available for investment. 200 cedis is about twice baseline monthly income, about equal to one month's business expenses, and about equal to 13% of average fair market value of all baseline fixed assets (Table 1).

## **III. Data**

All surveys were administered using paper/pencil questionnaires, and data entry was done in the Innovations for Poverty Action offices by Project Associates or locally-hired data entry operators. All

surveys after the baseline were audited by re-administering select questions from 5-10 questionnaires by each surveyor<sup>6</sup>. Surveyors were hired and monitored by Innovations for Poverty Action.

*Baseline survey: (1) December 2008 and (2) January 2009*

The baseline survey was conducted in two visits, in order to minimize the intrusion to their daily activities (of particular concern in the first visit, because it was conducted in December, just before a peak season). The first, administered in December 2008, focused on financial outcomes, and the second, administered in January 2009, focused on business processes and attitudes. Each survey took about 40 minutes to one hour.

The first follow-up after the consulting began was conducted six months later, in July 2009 (Survey #3), and primarily included questions on business processes.

In August 2009 (Survey #4), we visited the respondents every other day to record how much money they received, how much they spent and how many sales they made. The goal of these visits was to get a measure of profitability that is unaffected by changes in the consulting group's understanding of how to calculate profit and ability to recall revenue/expenses.

Then in September 2009 (Survey #5), we recorded the financial outcomes for expenses, revenue and profit.

We repeated the format from the baseline, and split measures between December 2009 (Survey #6), focused on financial outcomes, and January 2010 (Survey #7), focused on business process outcomes.

In December 2010 we conducted a long-term follow-up focused on financial outcomes and business processes. This survey occurred 14 months after the capital drop and 11 months after the consulting stopped.

#### **IV. Estimation Models**

The experimental design simplifies analysis. We examine a series of outcomes related to the interventions: knowledge of business practices in the consulting curriculum, adoption of these practices, investment and savings behavior, and business income and profits. This series of indicators is collected over the 8 rounds of data (although no single indicator is available for all 8 of the rounds because the questionnaires were varied to reduce respondent fatigue). A typical column in the tables that follow reports the results of a cross-sectional regression of the form

$$(7) \quad y_{it} = T_i \beta_1 + \beta_2 y_{i0} + \beta_3 g_i + N_i \beta_4 + \varepsilon_{it},$$

where  $y_{it}$  is the outcome for tailor  $i$  in round  $t$ ,  $T_i$  is a vector of indicators of the treatment status of tailor  $i$ ,  $y_{i0}$  is the value of the outcome for tailor  $i$  in the baseline (either round 1 or round 2, depending upon the measure),  $g_i$  is the gender of tailor  $i$  and  $N_i$  is a vector of dummy variables corresponding to

---

<sup>6</sup> Results of the audits are available upon request.

the neighborhood in which i operates. This specification permits a flexible examination of the timing of responses to the treatments. In some instances we will pool our data and estimate fixed effect regressions:

$$(8) \quad y_{it} = T_{it}\gamma_1 + \gamma_i + \nu_{it}.$$

In this case  $T_{it}$  is a vector of indicators that i has received a specific treatment in or before period t.

## V. Results

We divide the results into four categories: (1) impact on business literacy and business practices; (2) impact on profitability; (3) impact on investments; and (4) impact on savings and loans.

### Impact on business literacy and practices

The consulting treatment apparently succeeded in generating knowledge among treated tailors about the business practices that were a focus of the curriculum. In column 1 of Table 7 we report the results of estimating (7) where  $y_{it}$  is a measure of business literacy. In this instance,  $y_{i0} = 0$ , because we did not ask about business literacy until the final survey in December 2010. Eleven months after the end of the consulting, we find that being assigned to consulting (irrespective of capital treatment status) increased business literacy knowledge by an average of 0.3 questions on a 4-question quiz, which is 0.52 standard deviations.

We find that tailors who received the consulting treatment adopted the practices discussed in the curriculum, at least temporarily. Columns 3-5 report the results of estimating (7) where  $y_{it}$  is an index of the business practices encouraged by the consultants at three different times after consulting began. Business practices were measured by self-reported responses to 35 questions on various practices advocated by the consultants. Not all of the questions were asked in every round.  $y_{it}$  for columns 3 through 5 is generated by standardizing each question that was asked in that round to mean of zero and standard deviation of one, then taking the average of all questions asked in that round. This index is then re-standardized by subtracting the pre-consulting average and dividing by the pre-consulting standard deviation.  $y_{i0}$  is defined as a similar index from the baseline survey.

In the 6 month follow-up (July 2009), there is a strong impact of 0.41 standard deviations on business practices, significant at the 1% level. At the one year follow-up (January 2010), this effect had diminished to 0.29 standard deviations, although the reduction from the 6 month treatment effect to the 12 month treatment effect is not statistically significant. At the two-year follow-up (December 2010), the treatment effect further diminished, to 0.12 standard deviations (although still not significantly different from that estimated in the six month follow-up).

In column 2, we estimate the effect of the consulting treatment on business practices, on average over all post-consulting rounds. The index for Column 2 was generated by standardizing each question to mean of zero and standard deviation of one, taking the average score within each question after the

start of consulting, and then taking the average score across questions. The post-consulting and pre-consulting rounds were then averaged, subtracted by the pre-consulting mean and divided by the pre-consulting standard deviation. As can be expected, the average effect falls within the range described above for each round and it is statistically significant at the 5% level.

The consultants' foundational lesson was record keeping. The most tailors received this lesson, and this lesson was returned to most often. If the tailors learned anything from the consulting, we would expect it to be record keeping. We do indeed find a strong impact on record keeping, significant at the 1% level, with the tailors who received consulting being 45% more likely to report keeping records in July 2009 and 23% more likely to keep records in January 2010. By December 2010, however, this point estimate had decreased to 6.5%, which is statistically distinguishable from the initial 45% impact at the 1% level.

Overall, we conclude that the consulting was successful in changing both business knowledge and behavior, although the effect on behavior diminished over time such that one year after the consulting ended there were no statistically significant differences in behavior between the consulting group and the control group.

## **Impact on Investment**

Table 8 shows estimates of equation (7) when  $y_{it}$  is investment over the previous 12 months. Our preferred investment measure is the amount of investment in the category the tailor stated he or she would invest in when asked how they would spend an extra 200 cedis at the baseline, as reported in Table 6. This measure has the highest power, given that we would not expect everyone to invest in the same asset class, so any average impact in an asset class would be diluted by those who preferred to invest in a different type of investment. The variables that make up the "investment in preferred category" variable are machines, property and expenses on materials.

In column 1, we see that capital grant group invested an average of 178 cedis more than the control group by December 2009 (about two months after the grants were made in cash). The point estimate for the investment response of the consulting plus capital group is lower, only 90 cedis. These two estimates are jointly significantly different from zero (they are not significantly different from each other). However, one year later in December 2010 this additional investment has entirely disappeared. The point estimates are tiny and insignificantly different from zero.

Columns 3-10 show estimates on the impacts on overall investment and on each specific investment category (such as new property, renovations of shops or new sewing machines). The point estimates on current assets are generally negative, with the estimate on total current assets being statistically significant for the consulting & capital group and the combined "any consulting" group, significant at the 10% level. This would be consistent with the tailors topping up the capital drop amount to make a larger investment or, in the case of the consulting only group, liquidating working capital to make investments. A new electric sewing machine that is a step higher in quality than the most basic model costs 500 to 600 cedis. The 200 cedi capital drop would therefore only be sufficient to buy a manual or low quality electric machine, which many of the tailors already have. We would therefore expect some short-term

reduction of working capital if these kind of investments are being made. However, we can draw no strong conclusion from this set of results due to the low precision of our estimates.

An alternative to investing the capital drop would be saving the money. Table 9 shows our results on savings and loans. We find no statistically significant impacts on total savings or bank savings when pooling all rounds, and only find an impact on susu savings in the capital & consulting group, whose average monthly susu savings is almost twice the baseline value of 18.6 cedis a month (point estimate 16, standard error 8.4). Looking at the cross-sectional impacts, we find that total savings was higher in the capital plus consulting group in the December 2009 follow-up, about two months after the capital drop (point estimate 74.5, standard error 35.7). We also find a statistically significant difference in total savings between the capital only and capital plus consulting groups, with the capital only group having lower total savings, significant at the 10% level. This might explain the higher point estimate on investment in goals seen the capital only group – the consultants reported encouraging the capital winners to top up the capital drop with their own money to make larger purchases, saving to do so if necessary.

We find an impact on loan taking in the capital group in the months following the capital drop, but no impact in the long term (Table 10). For most tailors, the busiest time of the year is the Christmas season. Borrowing in the three months leading up to Christmas was nearly equal to borrowing in the first 6 months of the year in 2009. (Table 3)

Adding together all of the potential uses for the money (investing, saving, replacing loans), except for dividends, we find no statistically significant impacts, unless we look at investment in their goal category, savings and loan replacement, in which case we find point estimates similar in magnitude to total investment, but with much smaller standard errors, leading to statistically significant, positive impact from receiving any capital in December 2009. These results are shown in Table 10. The point estimates on capital and capital plus consulting are greater than 200, but are not significantly different from 200. Total uses for the money one year later in December 2010 are primarily negative and insignificant.

## **Impact on Profitability**

Our results so far show short run impacts of the consulting and capital grant treatments on behavior: knowledge and business practices improve in the consulting group and investments are made in the capital grant group. The tailors do seem to be learning about new types of techniques from the consultants (or modifying their prior beliefs about the profitability of these techniques). And the tailors are responding to the capital grant as though they are capital constrained in their business. However, in both cases we find that these changes in behavior are short-lived. After a year there is no significant difference between the capital grant or consulting groups and the control group of tailors.

An examination of profits provides an explanation for why the tailors abandoned these changes in behavior. Column 1 of Table 12 reports the results of estimating (8) where  $y_{it}$  is the tailor's stated

income from his or her business.<sup>8</sup> There is no evidence that the consulting treatment is associated with higher profits. Worse, the capital grant seems to have *lowered* profit. The point estimate is that post-treatment income fell by almost 50 cedis from a base of 100 cedis for the capital grant only treatment. There is a smaller (and statistically insignificant) drop of 20 cedis in income of the consulting plus capital grant group.

The standard errors on profit are large, relative to the means. For example, the standard error on the consulting treatment is 21.3 cedis. To have detected an effect at the 5% level, we would have needed to observe an average change of  $1.96 \times 21.3 = 41.7$  cedis, or 37% of the average baseline profit of 112 cedis.

We find no statistically significant impacts on revenue. Both the consulting and the consulting & capital groups have positive point estimates, which are large relative to the baseline average revenue, but we are again plagued by large standard errors. At the baseline, we asked only for average weekly revenue, weekly revenue in a “good” week and weekly revenue in a bad week. In the follow-ups, we asked for revenue in the previous month to ensure that we were measuring only post-treatment outcomes that were separate from our previous surveys. Without a baseline measure of monthly revenue a fixed effect regression was not an option, so we instead pooled all rounds together in an OLS regression with round dummies and pre-treatment values and average weekly reported at the baseline as controls for the post-treatment rounds (so the capital group has July 2009 revenue as a control for August 2009 revenue, but the consulting group does not).

Income is potentially subject to measurement error because the consultants’ training included modules on how to calculate income. The consultants anecdotally reported that the tailors were previously not including indirect expenses when calculating income and were therefore over-estimating their profit. Income is therefore not an entirely clean measure of profitability. We therefore also report revenue less expenses in column 4. The point estimates on revenue less expenses are similar in magnitude and direction to the point estimates on income, but are not statistically significant, except for the negative impact of receiving consulting and capital, which is significant at 10%.

Revenue less expenses is an appealing alternative because it does not depend on knowledge of how to calculate profit. However, we do see an impact on record keeping, meaning that the consulting group may have better recall, and the amount of revenue and expenses is therefore not a clean measure either. To address these concerns, we visited the respondents every other day in August 2009 to ask how much money they received in the previous two days, how much they spent, how many sales they made and how many hours they worked. In August 2009, we had already seen an impact on record keeping, and were yet to do the capital drop. However, we saw no indication that for revenue, expenses, revenue less expense, hours worked, or number of sales, daily visit totals and recall measures were not more correlated for the consulting group than for the control group. Figure 4 shows the

---

<sup>8</sup> To examine business profit, we asked: *After paying all expenses, what was the income of the business (the profits) during [last month] (GHS)? Consider all expenses, INCLUDING wages of employees but NOT INCLUDING any income you paid yourself or income you received from renting out land or rooms.*

distributions of the differences between the daily visits and recall totals for revenue, expenses and revenue less expenses.

We find no evidence of changes in hours worked by the entrepreneur him or herself as a consequence of any of the treatments (column 5). Nor is there a statistically significant impact on total staff, apprentice use, or paid employees of any of the treatments (columns 6-8).

Table 12 examined the average impact of the capital, consulting and combined treatments on post-treatment profits and employment. An examination of the time path of the impacts is revealing. Recall from our earlier examination of business practices that tailors in the consulting group had adopted the advocated practices by round 3, but that the use of these practices dropped off in round 7 and then again in round 8. We find in column 1 of Table 13 that by round 3, monthly income in the consulting group is 25 cedis lower than in the control group. By round 5, income is (almost) statistically significantly higher in the consulting group, but in later rounds there is no difference in income between the consulting group and the control group.

The capital grant and capital plus consulting groups look worse. In round 7, after first post-grant holiday season the point estimate is that the capital (capital plus consulting) group has 50 cedis (15 cedis) lower income than the control, but these estimates are not statistically significant. By a year later both groups have large and statistically-significant drops in income relative to the control group. Our revenue and expense measures, reported in columns (6-11) are too noisy to permit conclusions to be drawn.

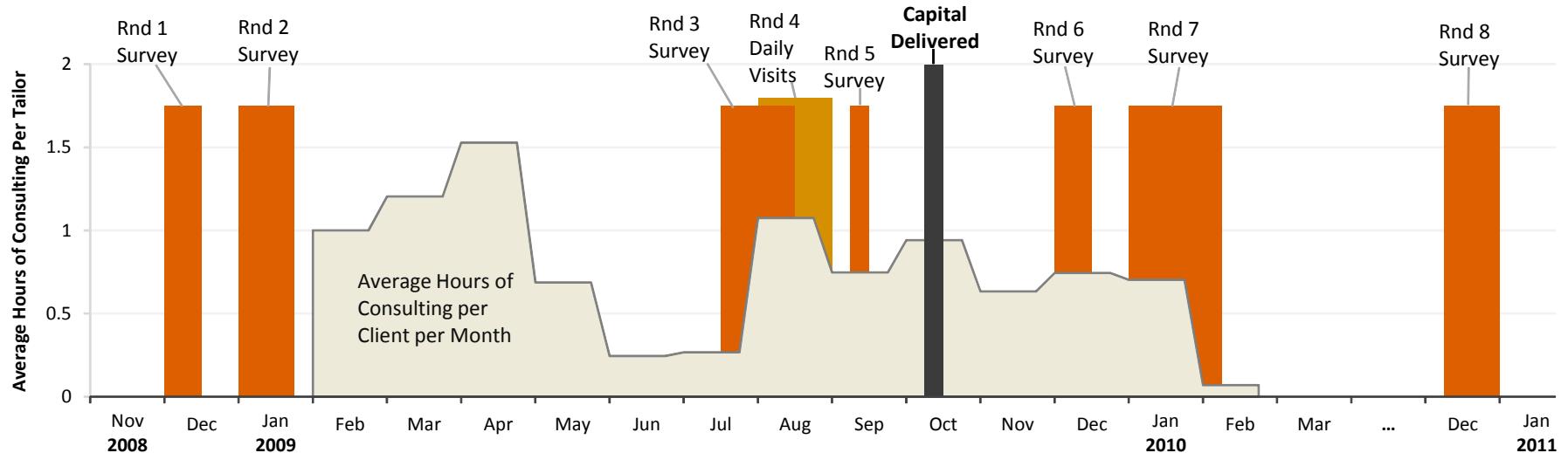
These results, unfortunately, are consistent with the model we presented above. Capital-constrained tailors respond to the relaxation of their budget constraint upon receipt of the capital grant by investing more. But why invest in activities that yield on average negative profits? Similarly they respond to the intensive consulting intervention by attempting a set of new business practices, and again are rewarded with declines in profits. Were they fooled in both instances? Perhaps, but this pattern is also consistent with entrepreneurs exploring new techniques and new levels of investment in a tentative manner in order to learn about the profitability of these innovations for themselves, knowing that on average such experiments yield a negative immediate return. Nevertheless, the option value of experimentation is sufficiently high that it is worth taking the risk. On average, as perhaps expected, the experiments yielded negative results and the innovative techniques were abandoned.

## **VI. Conclusion**

## VII. References

- Banerjee, Abhijit and Esther Duflo (2008). "Do Firms Want to Borrow More: Testing Credit Constraints Using a Targeted Lending Program," BREAD Working Paper No. 005, 2004, revised 2008.
- Banerjee, Abhijit, Esther Duflo, Rachel Glennerster and Cynthia Kinnan (2009). "The miracle of microfinance? Evidence from a Randomized Evaluation", Mimeo, MIT.
- Cole, Shawn, Thomas Sampson and Bilal Zia (2009). "Money or Knowledge? What drives demand for financial services in emerging markets?" Harvard Business School Working Paper No. 09-117.
- Cole, Shawn and Guari Kartini Shastry (2009). "Smart Money: The Effect of Education, Cognative Ability, and Financial Literacy on Financial Market Participation," Harvard Business School Working Paper No. 09-071.
- Karlan, Dean and Martin Valdivia (2010). "Teaching Entrepreneurship: Impact Of Business Training On Microfinance Clients and Institutions" Review of Economics and Statistics, forthcoming.
- Karlan, Dean and Jonathan Zinman (2010). "Expanding Microenterprise Credit Access: Using Randomized Supply Decisions to Estimate the Impacts in Manila," Working Papers 976, Economic Growth Center, Yale University. Revised May 2010.
- McKenzie, David, Suresh de Mel, and Christopher Woodruff (2008). "Returns to Capital: Results from a Randomized Experiment," Quarterly Journal of Economics. 123(4): 1329-72, 2008
- McKenzie, David and Christopher Woodruff (2008). "Experimental Evidence on Returns to Capital and Access to Finance in Mexico," The World Bank Economic Review 22(3):457-482.
- Udry, Christopher and Santosh Anagol (2006). "The Return to Capital in Ghana," American Economic Review, American Economic Association, vol. 96(2), pages 388-393, May.

**Figure 1: Timeline**



#### Survey Modules

All Modules	Rnd 1	Rnd 2	Rnd 3	Rnd 4	Rnd 5	Rnd 6	Rnd 7	Rnd 8
Income	Income		Income		Income	Income	Income	Income
Biz Overview	Biz Overview		Biz Overview		Biz Overview		Biz Overview	
Staff	Staff				Staff		Staff	
Assets	Assets				Assets		Assets	
Finance	Finance		Finance		Finance		Finance	
Operations	Operations		Operations			Operations	Operations	
Rev/Expense	Rev/Expense			Rev/Expense	Rev/Expense		Rev/Expense	
Products		Products	Products		Products	Products		Products
Marketing		Marketing				Marketing		
Skills/Formality		Skills/Formality				Formality		
Household		Household				Household		
Financial Literacy		Financial Literacy					Financial Literacy	
Attitudes		Attitudes				Attitudes		
Social Networks		Social Networks						
Games		Games				Games		
Bookkeeping			Bookkeeping			Bookkeeping	Bookkeeping	
Quality of Consulting							Quality of Consulting	
Daily Logs			Daily Logs					

**Figure 2: Histogram of hours of consulting per tailor**

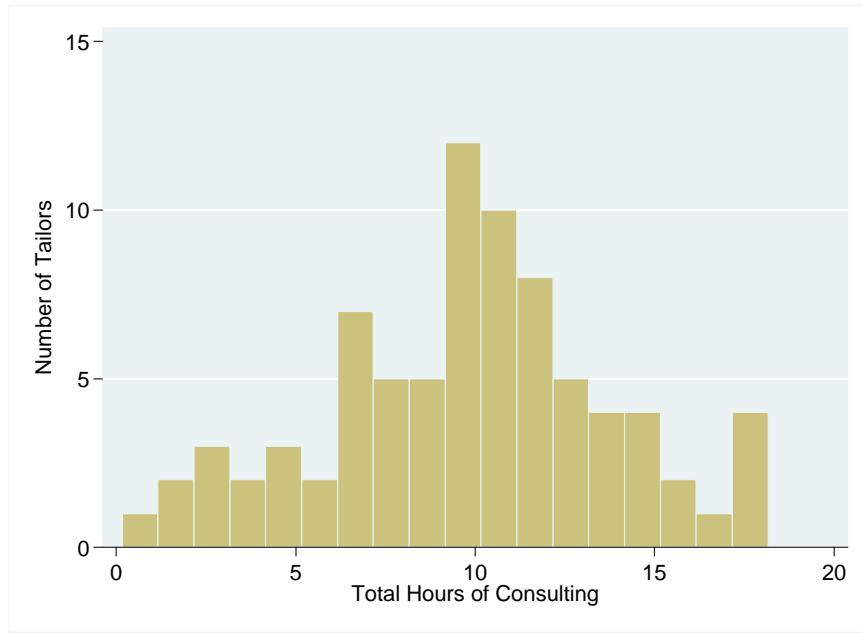
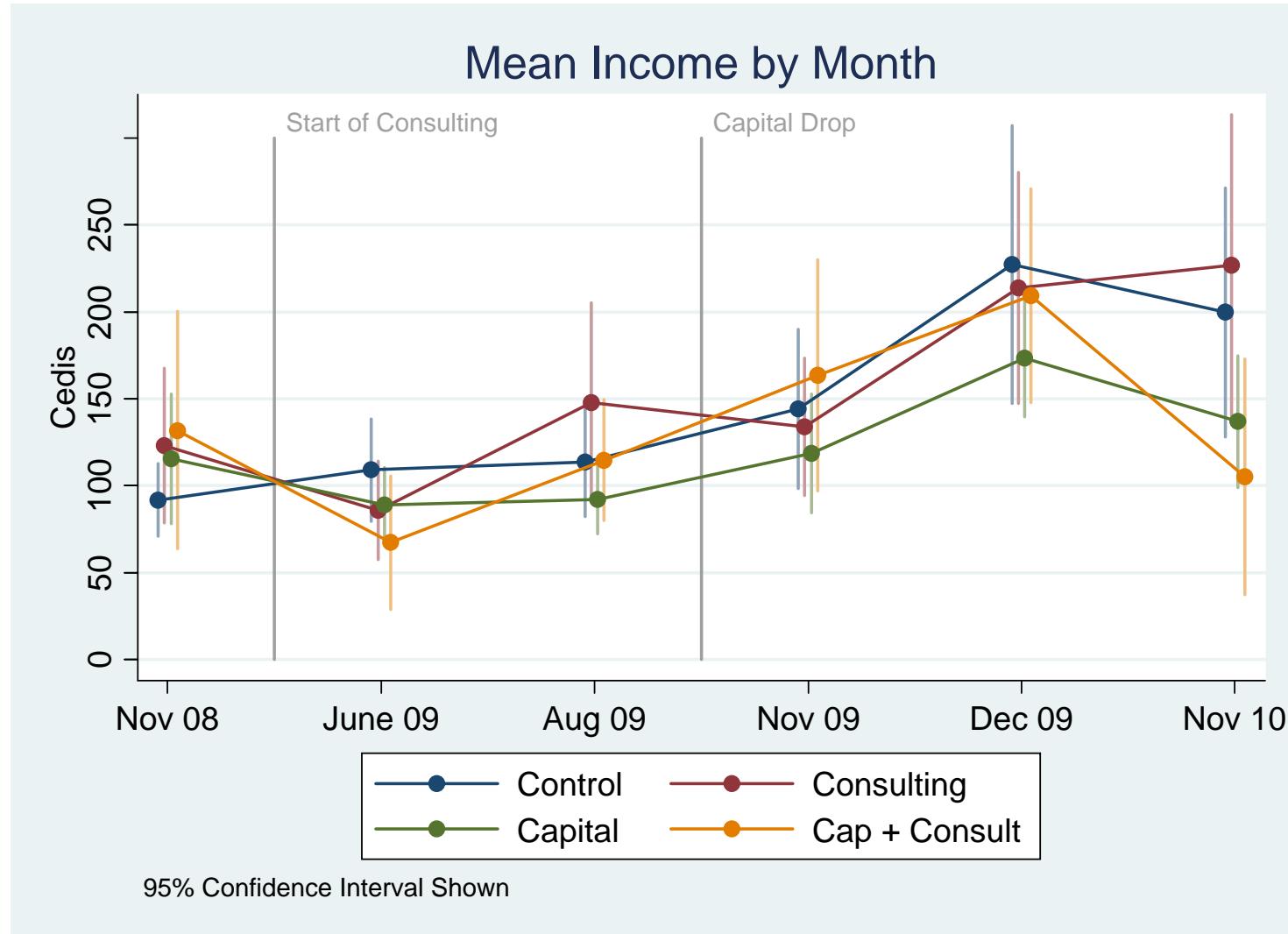
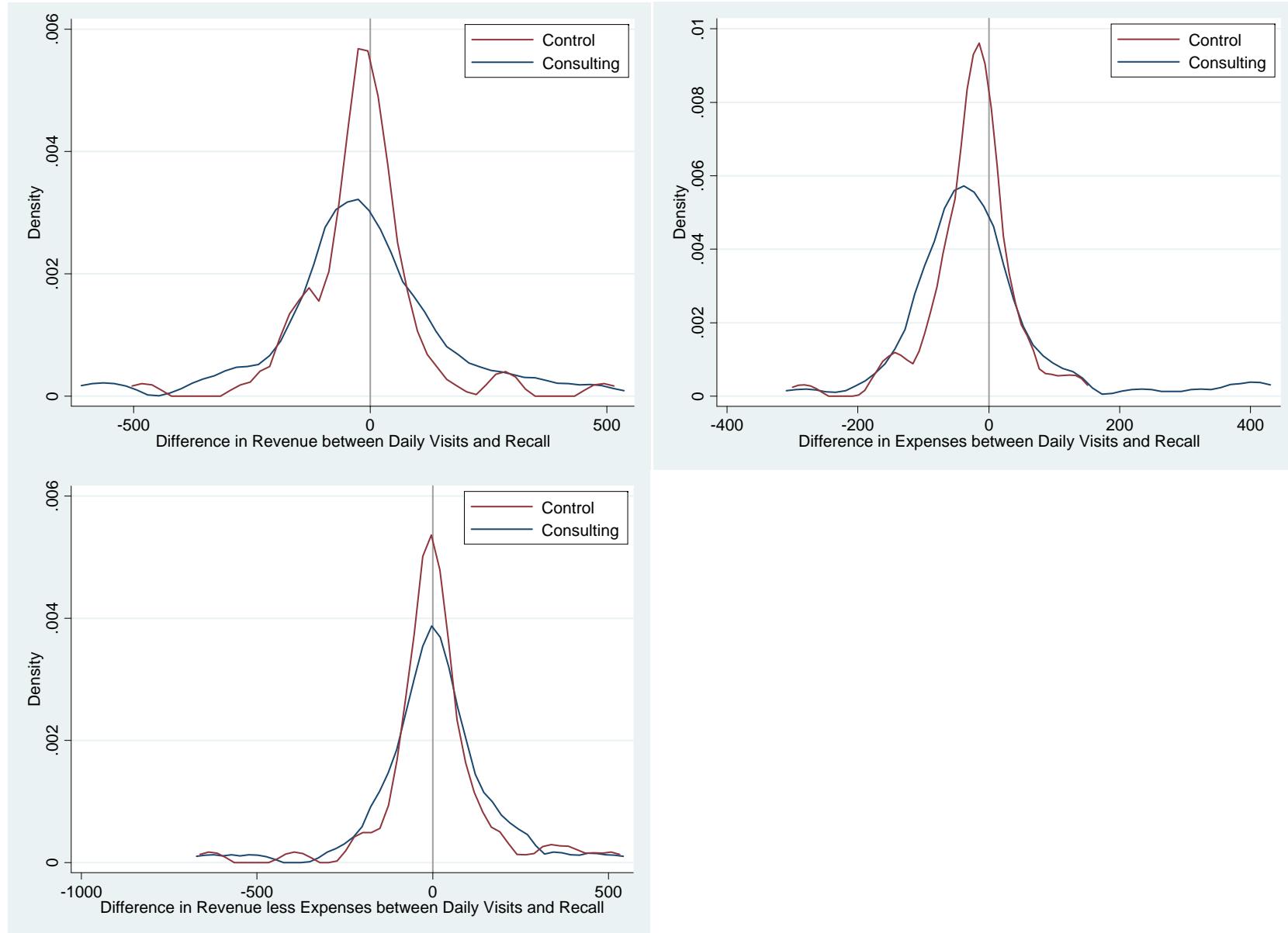


Figure 3: Mean Income by Month



**Figure 4: Distributions of the Differences between Daily Visit totals and Recall amounts**



**Table 1: Baseline (December 2008) Financial Metrics in Cedis**

	Mean	SD	Min	Median	Max	N
Income Last Month	114	123	0	80	1000	141
Average Monthly Revenue	240	225	12	200	2000	154
Monthly Expenses Excluding Rent	237	261	3	151	1712	160
Working Capital	184	264	0	100	2000	156
Fair Value of Fixed Assets	1566	1976	110	1140	20230	160
Number of Paid Employees	0.4	0.6	0.0	0.0	4.0	160
Keeps Financial Records	0.2	0.4	0.0	0.0	1.0	160
Has Ever Taken a Loan	0.1	0.3	0.0	0.0	1.0	160

**Table 2: Attrition**

Round	Deceased	Permanently Moved	Not Found	Found	Total
1) Dec 2008	0	0	0	160	160
2) Jan 2009	0	0	0	160	160
3) July 2009	2	4	4	150	160
4) Aug 2009	2	4	4	150 (at least once)	160
5) Sept 2009	2	4	9	145	160
6) Dec 2009	3	4	0	153	160
7) Jan 2010	3	4	0	153	160
8) Dec 2010	5	6	0	149	160

**Table 3: Seasonality of Borrowing**

	<u>Mean</u>	<u>SD</u>	<u>N</u>
Round 1 - Dec 2008			
Owe Money on a Loan Now	10.6 %	30.9	160
Round 3 - Jul 2009			
Took a loan in previous <b>6 months</b>	10.0 %	30.1	150
Amount Taken	86.7	390.4	150
Amount of Formal Loans	83	389	150
Round 6 - Dec 2009			
Took a loan in previous <b>3 months</b>	13.7 %	34.5	153
Amount Taken	69.6	264.7	153
Amount of Formal Loans	56	260	153
Round 8 - Dec 2010			
Took a loan in previous <b>12 months</b>	13.4 %	34.2	149
Amount Taken	123.5	395.8	149
Amount of Formal Loans	89	348	149

**Table 4: Respondent Assessment of Consultants**

	Cedis Per Hour Willing to Pay			p == EY Amount
	<u>mean</u>	<u>SD</u>		
EY Consultants to Continue	5.9	7.5		
Other Consultants Providing the Same Consulting	2.8	5.1	0	
Other Training of Their Choice	4.2	5.4	0.014	

**Table 5: Randomization Check**

	Baseline Mean	Difference from Mean					
		Control	Consulting Only	Capital Only	Capital & Consulting	Model F-Stat	Prob > F
		1	2	3	4	5	6
Male	0.43	0.00777 (0.0549)	-0.0166 (0.0549)	0.0424 (0.0570)	-0.0424 (0.0586)	0.297	0.880
Age	35.29	0.125 (1.181)	-1.655 (1.181)	1.816 (1.227)	-0.204 (1.278)	1.048	0.385
Married	0.56	0.120 (0.0772)	0.0229 (0.0772)	-0.115 (0.0802)	-0.00694 (0.0824)	1.148	0.336
Literate	1.30	0.101 (0.166)	0.0421 (0.164)	-0.0561 (0.172)	-0.0708 (0.177)	0.175	0.951
Number of Children	1.24	0.343* (0.205)	-0.120 (0.205)	-0.103 (0.219)	-0.0420 (0.222)	0.853	0.494
Shop is cement	0.21	0.0620 (0.0630)	0.0620 (0.0630)	-0.0484 (0.0654)	-0.0951 (0.0672)	1.123	0.348
Stated Income	113.99	-22.20 (19.94)	8.924 (20.75)	1.570 (22.01)	17.84 (22.74)	0.511	0.728
Revenue	240.21	3.392 (35.79)	61.50* (35.35)	-36.21 (38.26)	-32.62 (38.81)	1.160	0.331
Expenses	247.66	33.66 (41.63)	-16.56 (41.63)	6.848 (43.24)	-19.59 (44.42)	0.258	0.904
Apprentices	0.86	-0.204 (0.171)	0.430** (0.171)	-0.205 (0.178)	-0.0292 (0.183)	2.263	0.0649
Employees	0.35	-0.00854 (0.0984)	-0.0329 (0.0984)	0.124 (0.102)	-0.1000 (0.105)	0.623	0.647
Fixed Assets	1566.01	-72.22 (312.1)	-125.3 (312.1)	457.0 (324.2)	-260.8 (333.0)	0.704	0.590
Current Assets	457.28	-8.055 (169.4)	-65.10 (169.4)	-161.4 (175.9)	278.6 (180.8)	0.842	0.501
Keeps Records	0.17	-0.0224 (0.0594)	-0.0468 (0.0594)	0.0681 (0.0617)	0.0257 (0.0634)	0.536	0.710
Registered Business	0.53	0.0297 (0.0788)	0.00534 (0.0788)	0.0214 (0.0818)	-0.00347 (0.0841)	0.0543	0.994
Social Network Size	2.81	-0.0808 (0.289)	0.0168 (0.289)	-0.0757 (0.300)	0.271 (0.308)	0.230	0.922
Digits Backward	3.11	-0.0881 (0.0997)	-0.0637 (0.0997)	0.0980 (0.104)	0.0264 (0.106)	0.537	0.709

Notes: Standard errors and F-Stat are from a regression of de-meaned baseline values against all four groups with no constant

**Table 6: Stated Uses of Capital**

Hypothetical Likely Use for 200 Cedi Grant (at baseline)	Actual Use for 200 Cedi Grant (self reported after capital drop)				Total Baseline Likely Uses
	Machines	Property	Inputs	Other	
Consulting & Capital					
Machines	0	0	1	3	4
Property	0	2	2	0	5
Inputs	7	1	9	12	27
Other	0	0	0	0	0
Total Consult & Capital	7	3	12	15	36
Capital Only					
Machines	2	2	1	0	5
Property	0	1	1	1	3
Inputs	5	4	17	7	30
Other	0	0	0	0	0
Total Capital Only	7	7	19	8	38
Overall					
Machines	2	2	2	3	9
Property	0	3	3	1	8
Inputs	12	5	26	19	57
Other	0	0	0	0	0
Overall Total	14	10	31	23	74

Note: Some people split the money into different categories,

so reported uses are greater than the number baseline likely uses

Other uses includes saving, domestic use and paying down debt

Chi2 that distribution of Consulting & Capital uses = Capital Only uses = 7.5, p = .19

**Table 7: Business Literacy and Practices**

	Business Literacy	Business Practices				Record Keeping				
		Rnd 8	Ave	Rnd 3	Rnd 7	Rnd 8	Pooled	Rnd 3	Rnd 8	
		Dec-10	Score	Jul-09	Jan-10	Dec-10		Jul-09	Dec-10	
		ols	ols	ols	ols	ols	(6)	probit	probit	
		(1)	(2)	(3)	(4)	(5)		(7)	(9)	
Consulting		0.307** (0.120)	0.269** (0.114)	0.409*** (0.128)	0.289** (0.131)	0.120 (0.181)	0.219*** (0.0518)	0.447*** (0.0788)	0.226*** (0.0778)	0.0649 (0.0716)
Test Consulting = Consulting in Rnd 3										
Chi-sq					0.47	1.87			3.66	
p					0.493	0.172			0.056	
Observations		149	153	150	153	149	452	150	153	149
Rounds with Data Individuals							1, 3, 7, 8			
Outcome Mean at Baseline	None	0.000	0.000	0.000	0.000	0.000	0.169	0.169	0.169	0.169
Control for Outcome Value at Baseline	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Gender & Strata Dummies	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Number of items in practices index		35	19	20	23					

\*p < .10, \*\*p < .05, \*\*\*p < .01

Standard errors in parenthesis

Strata Dummies are dummies for which neighborhood the tailors lived in at the baseline.

Consulting in this table includes both individuals assigned to Consulting and individuals assigned to Consulting and Capital

Business literacy is the number of answers correct on a 4 question test of business literacy

Business Practices is an index of business practices, with positive values indicating practices advocated by the consultants.

The average business practices was assembled by averaging the post-consulting and pre-consulting score for each practice, standardizing each item

to mean zero and standard deviation of one, then taking the average of all practices. There are 35 items in all.

Round-by-round business practices scores are the average of all index items, standardized to mean zero standard deviation one, that have data in the round

Record Keeping is whether the respondent stated that they keep financial records.

Round-by-round record keeping regressions are probit models with marginal effects reported

Test Consult = Consult in Rnd 3 reports the result of a Wald test that the coefficient on Consulting in Round I is equal to the coefficient on Consulting in Round 3.

The Round i model with controls are compared to the Round 3 model with controls, and no control models are compared to the no control Round 3 model.

**Table 8: Investment**

	Actual Investment in Category of Likely Use for 200 Cedi Grant at Baseline		Investments Made During Previous Year							
			Dec-09				Dec-10			
	Dec-09	Dec-10	Total Investment	Machines	Property/Shop	Inputs	Total Investment	Machines	Property/Shop	Inputs
	ols	ols	ols	ols	ols	ols	ols	ols	ols	ols
	1	2	3	4	5	6	7	8	9	10
Consulting Only	10.97	-70.11	151.8	-61.29	216.3	-4.992	-85.94	-33.22	-34.69	-33.98
	(91.17)	(85.36)	(270.0)	(72.83)	(224.7)	(27.49)	(151.2)	(57.21)	(106.2)	(59.84)
Capital Only	178.3*	-7.462	137.8	-84.28	185.3	47.71*	-225.8	-108.2*	-118.0	-16.46
	(92.45)	(88.63)	(274.1)	(73.96)	(227.9)	(27.55)	(157.3)	(59.51)	(110.4)	(61.32)
Consulting & Capital	90.09	-65.51	286.3	54.35	193.6	20.81	60.32	-13.67	63.03	9.557
	(93.64)	(87.58)	(277.9)	(74.83)	(231.0)	(28.16)	(155.4)	(58.74)	(109.1)	(61.25)
p value on tests of joint significance										
Consulting & Capital with Consulting	0.53	0.37	0.36	0.96	0.30	0.74	0.92	0.64	0.88	0.82
Consulting & Capital with Capital	0.10	0.63	0.37	0.82	0.34	0.16	0.54	0.23	0.77	0.95
p value on tests of equality of means										
Consulting & Capital = Consulting	0.39	0.96	0.63	0.12	0.92	0.35	0.34	0.74	0.37	0.47
Consulting & Capital = Capital	0.35	0.52	0.60	0.07	0.97	0.34	0.08	0.12	0.11	0.67
Observations	153	149	153	153	153	153	149	149	149	149

\*p < .10, \*\*p < .05, \*\*\*p < .01

Standard errors in parenthesis

All variables winsorized at the highest 1%

See table 1 for breakdown of likely investment categories at baseline.

All regressions include dummies for community, gender and baseline assets in each category

**Table 9: Savings**

	Total Savings				Bank Savings				Susu Savings			
	Rnd 3	Rnd 6	Rnd 8	Pooled	Rnd 3	Rnd 6	Rnd 8	Pooled	Rnd 3	Rnd 6	Rnd 8	Pooled
	Jul-09	Dec-09	Dec-10	ols	Jul-09	Dec-09	Dec-10	ols	Jul-09	Dec-09	Dec-10	ols
	ols	ols	ols	(5)	ols	ols	ols	(8)	ols	ols	ols	(11)
Consulting Only	8.394	36.70	3.229	10.30	9.280	20.77	7.598	10.81	8.228	16.38*	13.17	8.248
	(14.30)	(34.92)	(46.59)	(18.20)	(13.29)	(30.66)	(39.05)	(16.80)	(5.476)	(9.372)	(15.92)	(6.164)
Capital Only		12.85	7.320	3.989		7.518	-2.911	0.917		3.338	12.06	2.588
		(31.11)	(42.39)	(29.36)		(28.93)	(37.57)	(26.32)		(8.314)	(14.45)	(8.056)
Consulting & Capital	74.53**	8.333	28.40		47.25	-1.906	19.23		27.84***	22.20	16.08*	
	(35.72)	(47.62)	(21.84)		(31.41)	(39.97)	(18.29)		(9.585)	(16.28)	(8.417)	
p value on tests of joint significance												
Consulting & Capital with Consulting	0.08	0.89	0.25		0.22	0.94	0.30		0.01	0.23	0.05	
Consulting & Capital with Capital	0.13	0.84	0.41		0.29	0.94	0.57		0.05	0.20	0.16	
p value on tests of equality of means												
Consulting & Capital = Consulting	0.22	0.90	0.43		0.36	0.79	0.67		0.17	0.52	0.34	
Consulting & Capital = Capital	0.07	0.98	0.47		0.20	0.98	0.53		0.01	0.52	0.16	
Observations	150	153	149	452	150	153	149	452	150	153	149	452
Fixed Effects	No	No	No	No	No	No	No	No	No	No	No	No
Outcome Mean at Baseline	79.4	79.4	79.4	79.4	53.3	53.3	53.3	53.3	18.6	18.6	18.6	18.6

\*p < .10, \*\*p < .05, \*\*\*p < .01

Standard errors in parenthesis

Controls for baseline value, gender and community in all regressions

**Table 10: Loan Taking and Combined Investment, savings and loans**

	Loan Amounts		Investment in Goal, Savings, and Avoided Loans		Total Investment, Savings, and Avoided Loans	
	Dec-09	Dec-10	Dec-09	Dec-10	Dec-09	Dec-10
	ols	ols	ols	ols	ols	ols
	1	2	3	4	5	6
Consulting Only	-56.66 (55.56)	-31.81 (89.02)	66.77 (112.7)	-41.12 (114.1)	213.2 (285.4)	-53.36 (149.8)
Capital Only	-133.8** (55.53)	22.43 (91.09)	320.8*** (114.3)	-37.96 (118.5)	206.9 (289.5)	-242.4 (155.6)
Consulting & Capital	-87.05 (57.13)	12.76 (91.45)	232.2** (116.0)	-70.13 (117.2)	391.5 (293.6)	16.67 (153.9)
p value on tests of joint significance						
Consulting & Capital with Consulting	0.14	0.90	0.13	0.58	0.23	0.89
Consulting & Capital with Capital	0.02 **	0.82	0.01 ***	0.60	0.24	0.40
p value on tests of equality of means						
Consulting & Capital = Consulting	0.59	0.62	0.15	0.80	0.54	0.64
Consulting & Capital = Capital	0.42	0.92	0.45	0.79	0.53	0.10
Observations	153	149	153	149	153	149

\*p < .10, \*\*p < .05, \*\*\*p < .01

Standard errors in parenthesis

Columns 1 and 2 winsorized at the highest 1%. Columns 3-5 winsorized at highest and lowest 1%

See table 1 for breakdown of likely investment categories at baseline.

All regressions include dummies for community, gender and baseline assets in each category

Columns 3 and 4 are investment in goal category plus savings minus loans taken

Columns 5 and 6 are total investment plus savings minus loans taken

**Table 11: Investment Heterogeneity**

	Dec-09			
	Actual Investment in Category of Likely Use for 200 Cedi Grant at Baseline		Investment in Goal	Investment
	Dec-09	Dec-10	Self Commitment	in Goal Uncertainty Aversion
	ols	ols	ols	ols
	1	2	3	4
Consulting Only	10.97	-70.11	11.93	1.742
	(91.17)	(85.36)	(85.27)	(160.9)
Capital Only	178.3*	-7.462	218.0**	-62.18
	(92.45)	(88.63)	(85.63)	(149.5)
Consulting & Capital	90.09	-65.51	83.57	117.2
	(93.64)	(87.58)	(86.65)	(154.6)
Consulting Only*Self Commitment			121.1	
			(138.2)	
Capital Only*Self Commitment			-403.7***	
			(134.9)	
Consulting & Capital*Self Commitment			52.39	
			(137.5)	
Consulting Only*Uncertainty Averse			5.651	
			(53.20)	
Capital Only*Uncertainty Averse			104.8**	
			(50.06)	
Consulting & Capital*Uncertainty Averse			-7.859	
			(49.37)	
Observations	153	149	153	153

\*p < .10, \*\*p < .05, \*\*\*p < .01

Standard errors in parenthesis

All variables winsorized at the highest 1%

See table 1 for breakdown of likely investment categories at baseline.

All regressions include dummies for community, gender and baseline assets in each category

**Table 12: Profitability Pooled**

	<b>Stated Income</b>			<b>Revenue less Expenses</b>	<b>Hours Worked per Month</b>	<b>Total Staff</b>			<b>Paid Employees</b>
	Pooled (1)	Revenue Pooled (2)	Expenses Pooled (3)	Pooled (4)	Pooled (5)	Pooled (6)	Apprentices Pooled (7)	Pooled (8)	
Consulting Only	1.049	-33.08	-18.63	-15.15	1.437	0.0601	0.0697	0.0475	
	(21.29)	(38.84)	(30.10)	(22.36)	(10.98)	(0.205)	(0.158)	(0.106)	
Capital Only	-46.73**	28.16	14.81	-27.06	3.034	-0.150	0.0183	-0.169	
	(22.15)	(86.30)	(50.43)	(31.52)	(10.76)	(0.205)	(0.147)	(0.112)	
Consulting & Capital	-22.25	-29.74	7.588	-41.81*	-12.37	-0.0171	-0.0377	0.103	
	(19.73)	(39.51)	(34.16)	(23.80)	(11.50)	(0.192)	(0.155)	(0.117)	
p value on tests of joint significance									
Any Consulting	0.54	0.35	0.84	0.13	0.56	0.90	0.90	0.44	
Any Capital	0.06 *	0.99	0.75	0.12	0.62	0.62	0.94	0.74	
p value on tests of equality of means									
Consulting & Capital = Consulting	0.30	0.94	0.42	0.33	0.27	0.71	0.53	0.61	
Consulting & Capital = Capital	0.26	0.50	0.89	0.66	0.20	0.52	0.73	0.02 **	
Observations	747	445	447	444	452	302	302	302	
Rounds with Data	1,3,5,6,7,8	1,5,6,8	1,5,6,8	1,5,6,8	1,3,6,8	1,6,8	1,6,8	1,6,8	
Individuals	154	154	154	154	154	153	153	153	
Outcome Mean at Baseline	111.9	235.0	244.9	1.2	243.0	1.3	0.9	0.4	

\*p < .10, \*\*p < .05, \*\*\*p < .01

Standard errors in parenthesis

Revenue and Revenue less Expenses are estimated as pooled regressions because we did not ask about monthly revenue at the baseline.

Expenses is estimated as a pooled regression to match the way we model revenue and revenue less expenses.

Revenue, expenses and revenue less expenses all include both baseline revenue and baseline expenses as a control for consistency

Profit, Revenue less expenses and profit per hour are winsorized (capped) at highest and lowest 1%

Revenue, expenses and hours worked are winsorized (capped) at the highest 1%

**Table 13: Profitability by Round**

	Income					Revenue			Expenses		
	Rnd 3	Rnd 5	Rnd 6	Rnd 7	Rnd 8	Rnd 5	Rnd 6	Rnd 8	Rnd 5	Rnd 6	Rnd 8
	Jul-09	Sep-09	Dec-09	Jan-10	Dec-10	Sep-09	Dec-09	Dec-10	Sep-09	Dec-09	Dec-10
	ols (1)	ols (2)	ols (3)	ols (4)	ols (5)	ols (6)	ols (7)	ols (8)	ols (9)	ols (10)	ols (11)
Consulting Only	-25.54*	26.60	-17.00	-16.00	10.24	25.82	-6.330	-130.4	6.263	-0.321	-67.14
	(13.44)	(16.67)	(29.89)	(40.08)	(44.54)	(26.20)	(47.55)	(114.3)	(13.03)	(33.39)	(73.58)
Capital Only			-30.35	-53.88	-78.69*		-7.339	52.04		53.91	-16.15
			(30.31)	(40.68)	(46.21)		(48.19)	(119.3)		(33.91)	(76.78)
Consulting & Capital			7.426	-15.50	-98.07**		36.13	-142.5		34.78	1.463
			(30.83)	(41.36)	(45.93)		(48.71)	(117.2)		(34.23)	(75.45)
p value on tests of joint significance											
Consulting & Capital with Consulting			0.86	0.66	0.27		0.72	0.17		0.56	0.61
Consulting & Capital with Capital			0.67	0.33	0.03 **		0.73	0.66		0.13	0.91
p value on tests of equality of means											
Consulting & Capital = Consulting			0.42	0.99	0.02 **		0.38	0.92		0.31	0.36
Consulting & Capital = Capital			0.22	0.35	0.68		0.37	0.11		0.58	0.82
Observations	149	144	152	153	149	144	151	149	145	153	149
Outcome Mean at Baseline	111.9	111.9	111.9	111.9	111.9	235.0	235.0	235.0	244.9	244.9	244.9

\*p < .10, \*\*p < .05, \*\*\*p < .01

Standard errors in parenthesis

Controls for baseline value, gender and community in all regressions.

Consulting includes all 80 individuals assigned to the consulting group in rounds 3 and 5

Revenue and expenses include both baseline revenue and baseline expenses as a control for consistency

Revenue and expenses are winsorized at the highest 1% and income is winsorized at the highest and lowest 1%

**Table 14: Operations by Round**

	Owner Hours per Month			Staff		Apprentices		Employees	
	Rnd 3	Rnd 6	Rnd 8	Rnd 6	Rnd 8	Rnd 6	Rnd 8	Rnd 6	Rnd 8
	Jul-09	Dec-09	Dec-10	Dec-09	Dec-10	Dec-09	Dec-10	Dec-09	Dec-10
	ols (1)	ols (3)	ols (5)	ols (7)	ols (8)	ols (10)	ols (11)	ols (10)	ols (11)
Consulting Only	-18.28 (12.12)	3.005 (16.11)	27.16 (16.79)	-0.00251 (0.268)	0.117 (0.224)	-0.0675 (0.164)	0.204 (0.213)	0.136 (0.118)	-0.0411 (0.145)
Capital Only		10.40 (16.29)	8.848 (17.40)	-0.398 (0.274)	0.0745 (0.223)	0.0880 (0.162)	-0.0706 (0.217)	-0.132 (0.120)	-0.199 (0.150)
Consulting & Capital		-3.256 (16.51)	-10.11 (17.19)	-0.0955 (0.271)	0.0552 (0.226)	-0.123 (0.165)	0.0445 (0.215)	0.144 (0.121)	0.0632 (0.149)
p value on tests of joint significance									
Consulting & Capital with Consulting	0.99	0.56	0.83	0.66	0.50	0.50	0.18	0.93	
Consulting & Capital with Capital	0.80	0.97	0.29	0.74	0.90	0.94	0.96	0.60	
p value on tests of equality of means									
Consulting & Capital = Consulting	0.70	0.03	0.73	0.79	0.74	0.46	0.95	0.48	
Consulting & Capital = Capital	0.41	0.28	0.28	0.93	0.21	0.60	0.03	0.09	
Observations	150	153	149	149	153	153	149	153	149
Outcome Mean at Baseline	111.9	243.0	243.0	1.3	1.3	0.9	0.9	0.4	0.4

\*p < .10, \*\*p < .05, \*\*\*p < .01

Standard errors in parenthesis

Controls for baseline value, gender and community in all regressions

Revenue and expenses are winsorized at the highest 1% and income is winsorized at the highest and lowest 1%

**Table 15: Recall Test: Daily Visits versus**

	Revenue	Revenue Squared	Expenses	Expenses Squared	Rev less Exp Dec-10	Rev less Exp Squared	Days Found in September
	ols (1)	ols (2)	ols (3)	ols (4)	ols (5)	ols (6)	ols (6)
Consulting	-4.340 (29.76)	23097.3** (9753.8)	6.913 (15.87)	8779.4** (4228.0)	-2.152 (30.54)	7798.6 (12420.6)	-1.116* (0.648)
Observations	124	124	122	122	126	126	147

\*p < .10, \*\*p < .05, \*\*\*p < .01

Standard errors in parenthesis

Controls for baseline value of both revenue and expenses, gender, community and days with information in all regressions.

Consulting includes all 80 individuals assigned to the consulting group in rounds 3 and 5

Revenue and expenses include both baseline revenue and baseline expenses as a control for consistency

Revenue and expenses are winsorized at the highest 1% and income is winsorized at the highest and lowest 1%

Results are restricted to those individuals that we found at least 20 times in August

## **VIII. Appendix A: Ernst & Young Team**

The four Ernst & Young consultants were supervised by a Director and a Partner at Ernst & Young – Ghana, and monitored by field staff at Innovations for Poverty Action - Ghana.

### **Consultant A**

Consultant A is an assistant manager in the Business Advisory Service line of Ernst & Young, Ghana. He has 6 years of experience in business process reviews, monitoring and evaluation, financial re-engineering, fund management, monitoring and evaluation and internal audit. He has been involved in number of Performance Improvement related assignments in both private and public sectors. He joined Ernst & Young in 2007 and is currently based in the Accra Office. Prior to joining Ernst & Young, Consultant A worked with TOTAL Petroleum Ghana Limited as Internal Auditor.

Consultant A was team leader in the ‘Returns to Business Management Consulting Study’ engagement undertaken for Innovations for Poverty Action (IPA). Consultant A holds a Bachelors degree in Administration (Accounting) from the University of Ghana and a MBA in Financial Management from the University of Hull. He is a member of the Association of Chartered Certified Accountants (UK).

### **Consultant B**

Consultant B is a Manager in Advisory Service Line and engaged in the provision of performance improvement services, including monitoring and evaluation (M&E) for clients in the public and private sector. Consultant B has over 6 years of experience in diverse areas, including Monitoring and Evaluation, Policy Analysis, Project Management, Training, Strategy Planning, Communication, Advocacy and Campaigns and Fundraising, Knowledge Management and consultancy. He joined Ernst & Young Ghana in 2008 and is based in the Accra office. He has work experience in Ghana, Sierra Leone and Liberia before joining Ernst & Young.

Consultant B holds a Master of Science in Development Policy and Planning and a Bachelor of Science in Development Planning. He is a member of Ghana Monitoring and Evaluation forum.

### **Consultant C**

Consultant B Mensa is a Manager with Ernst & Young and has experience in Human Resource Management. Her areas of focus include HR Reorganization and Management, Training, Human Resource Policies and Procedures, Salary Surveys and Performance Management. She has highly developed research abilities and has led and supported Capacity Development and Institutional Strengthening assignments for clients both in the Public and Private Sectors.

Consultant B has been involved in various roles, from support to managing, in a number of engagements. She joined Ernst & Young in 2004 and is based in the Accra office.

#### **Consultant D**

Consultant D is a Manager with Business Advisory Services within Ernst & Young focusing more on training and human resource management. She joined Ernst & Young in 2007 and is based in the Accra office. She has over 18 years work experience and prior to joining Ernst & Young, Consultant D worked with the World Vision, SNV-Ghana (Netherlands Development Organisation), African Centre for Human Development and DANIDA Volta Region Water and Sanitation Project. She holds a BSc. Administration (Human Resource Management) from the Central University College, Ghana.

## IX. Appendix D: Training Modules

	Module	Description
1	Record Keeping	<ul style="list-style-type: none"> <li>Gave respondents two books that covered procurement, sales, stock, cash in/out, wages, assets, etc.</li> <li>Rationale for adopting bookkeeping: tracking revenue and expenses gives you a clearer picture of your financial situation</li> <li>Remember to track indirect costs. Most were actually earning less than they thought they were before they started bookkeeping and including indirect costs</li> <li>Monitored record keeping over the year</li> <li>Took them through a monthly income statement for 1 month then monitored their own calculations of monthly income</li> <li>Separation of business and personal finances</li> <li>As the entrepreneur, you are both the owner of the business and an employee of the business. You are therefore entitled to both a share of the profits and a wage (wage is determined through costing)</li> </ul>
2	Procurement	<ul style="list-style-type: none"> <li>Initially just-in-time buyers, purchasing what they need for each job</li> <li>Advised to buy weekly stock to get bulk discounts and reduce time spent on travel</li> <li>Also pay particular attention to the quality of bulk purchases – look out for high quality inputs</li> </ul>
3	Operational Activities	<p>Very specific to the circumstances of each business. Some examples:</p> <ul style="list-style-type: none"> <li>Keeping your shop tidy can make customers more comfortable and more willing to pay a higher price if they can see that you are serious about the business</li> <li>Need to assure consistent supply of electricity by applying pressure to the service providers</li> <li>Try to charge advance every time, especially if the client is new, although it can be waived for reliable clients. (If business was slow, they were reluctant to charge advance)</li> <li>Get insurance for both business and person (SSNIT)</li> <li>Arrange your production process for efficiency: when should you do cutting? Who should do what?</li> <li>Quality control: Monitoring of worker and apprentices</li> <li>Where should you outsource knitting or other activities? Or is it better to save for a knitting machine yourself?</li> </ul>
4	Motivation of workers	<ul style="list-style-type: none"> <li>How do you motivate your workers to get the best out of them?</li> <li>Need to make their workers feel like they are part of the team</li> <li>Reward them adequately: they have their own financial issues, just as you do</li> <li>If there are any apprentices that you really want to keep, tip them some money regularly</li> </ul>

		<ul style="list-style-type: none"> <li>Apprentices should be trained in customer service and should see themselves as more than just students</li> <li>If your workers work particularly hard on something, give them something extra</li> <li>Give workers training and teach them what you know so they can handle things when you are out of the shop</li> <li>Advised to formalize agreements with employees</li> </ul>
5	Value Addition	<ul style="list-style-type: none"> <li>Accept feedback and apply recommendations</li> <li>Good finishing can be a source of sales, especially in conjunction w/ labels</li> <li>Diversify from core business: add selling fabrics, selling inputs, buy knitting machine and take subcontracted jobs</li> <li>Keep in touch w/ new designs, learn new skills and/or develop your own designs. You can then take subcontracted jobs as well if the knowledge/technique isn't common</li> </ul>
6	Time management	<ul style="list-style-type: none"> <li>Planning for the business: set a time that you should be able to reach your investment goals (Eg, I will get a new container by April)</li> <li>Having a consistent schedule is important so that customers know when they can stop by</li> <li>Set realistic deadlines w/ customers that you can actually meet</li> <li>Give an allowance when calculating customer deadlines in case there is a power outage. If timing is a consistent issue, leave one day a week open to handle emergencies</li> <li>If you know you can't deliver on time, call the client in advance to let them know</li> <li>If a customer is pushing for a tight deadline, charge a higher rate to compensate for you overtime</li> </ul>
7	Costing	<p>A major exercise after bookkeeping was introduced.</p> <ul style="list-style-type: none"> <li>Took them through calculating the cost of making each product including indirect expenses, taxes &amp; wages to determine how much they should charge for each one.</li> <li>Many were undercharging, but found it difficult to raise the price if all the other tailors in the area are also undercharging</li> <li>Introduced the need to account for their own time by asking how much they should charge for their own time (if you were to get someone like you to do this job, how much would you pay them? That is what you can set as your wage)</li> <li>Need to add indirect costs such as rent and electricity (How many do you sew in a month? Divide the monthly rent/indirect cost by that number to get the cost per unit)</li> <li>Need to add some profit as well</li> </ul>
8	Customer Service	<ul style="list-style-type: none"> <li>How to receive customers: greeting them, saying thank you, accommodating their concerns with workmanship</li> </ul>

		<ul style="list-style-type: none"> <li>• Doing something different that will cause your customer to always come to you: give something over Christmas like a handkerchief w/ your business name printed on it, or dash them a dress if you are sewing plenty.</li> <li>• Know the individual customers and what they like</li> <li>• Create a database w/ customer names, phone numbers &amp; where they live so you can call ones you haven't seen in a long time</li> <li>• Closely related to time management</li> <li>• Sewing well isn't enough: need to also meet deadlines, treat them nicely, make alterations for free, and so on</li> <li>• Be patient if the customers treat you w/ disrespect</li> <li>• Customer service is the key to building a base of loyal customers</li> <li>• Package things nicely for customers and use labels</li> </ul>
9	Security of shop	<ul style="list-style-type: none"> <li>• Have someone sleep in the store at night for security</li> <li>• Change the locks/buy more secure padlocks.</li> <li>• Keep valuables at home if possible.</li> <li>• If they have a wooden kiosk, can they save for a container?</li> </ul>
10	Sales and Marketing	<p>Most viewed time spent marketing as competing with time spent sewing</p> <ul style="list-style-type: none"> <li>• Market your products through labels, finishing, customer service, displaying sewn items</li> <li>• Buy fabrics so you can do sew &amp; sell or let the customer buy their fabric right from your shop.</li> <li>• Help your customers to understand why you charge the prices you do if they think that the price is high</li> <li>• Go to offices/businesses/schools to let them know about your product</li> <li>• Tell people around about your abilities</li> <li>• Call customers that haven't visited in a while</li> <li>• Register business as this can be necessary for large contracts</li> <li>• When you get the contract, formalize terms of payment and deliverables</li> <li>• Get a signboard if you don't already have one.</li> <li>• Making sure you kiosk isn't an eyesore: look presentable!</li> </ul>
11	Lifestyle in relation to work/life	<ul style="list-style-type: none"> <li>• How do you balance child rearing/other household responsibilities and business? Do you need to work early or late or work from home sometimes?</li> <li>• Need to rest to maintain stamina</li> <li>• Dress professionally as if you come to work, not casually as if you're at home</li> <li>• Have a serious mind for work</li> <li>• See a doctor regularly and check your blood pressure</li> </ul>
12	Financing of business/savings	<ul style="list-style-type: none"> <li>• If you want to be able to grow, the best source for cash is retained profits. Identify how much you can save through your bookkeeping</li> </ul>

		<ul style="list-style-type: none"> <li>• Advised against getting a loan unless they have a concrete goal and plan to repay the principal and interest.             <ul style="list-style-type: none"> <li>◦ If you do to take a loan, top it up with savings to keep the amount borrowed low.</li> <li>◦ Pay particular attention to how much interest you will be paying. Ask them to calculate the amount of cash you will actually pay as interest instead of talking about it as a percentage</li> </ul> </li> <li>• If you don't have a bank account, open one. If you don't have a separate business account, open one.</li> <li>• Don't dip hands into business money</li> <li>• Buy treasury bills for savings</li> </ul>
13	Business Growth	<ul style="list-style-type: none"> <li>• Identify concrete goals for expansion             <ul style="list-style-type: none"> <li>◦ How much will it cost to reach your goal?</li> <li>◦ How much would you have to save every week to get that much money?</li> <li>◦ If the savings goal is realistic, no need to take a loan</li> <li>◦ If the savings goal is unrealistic, a loan + savings might be worthwhile</li> </ul> </li> <li>• If you consider a new location, be sure that the land rights are secure             <ul style="list-style-type: none"> <li>◦ Is a new location necessary or could your problems be solved through better marketing?</li> </ul> </li> <li>• If you know that there is a weakness in your skills set, take a course with a fashion school or association</li> <li>• Objective setting; short term, medium term and long term</li> <li>• Apart from sewing, what else can you do? Add on other businesses to protect against the seasonality of sewing</li> <li>• Sell the raw materials you use</li> <li>• How will you grow your customer base?             <ul style="list-style-type: none"> <li>◦ As your customer base is growing, how do you keep meeting your deadlines? Additional workers? Better machines?</li> </ul> </li> <li>• Model: build customer base, hire more workers, buy faster machines with savings</li> <li>• If you have a specific need that requires investments to meet your customer demands, you can go in for a loan</li> </ul>

## X. Appendix C: Examples of Mentorship

Client	Consultant's Notes
819	Introduced bookkeeping and she adopted it and maintained records consistently. Wants to be a designer so advised her to seek a training course. Starting doing some more marketing but she is near the limit of her capacity so they developed plans to increase capacity by hiring a worker. Has expanded her shop a lot and took on an apprentice. Got connected to electricity and keeps a very clean shop. Adopted labels and sales of materials. Aims at a higher end customer. Responded to questions; client really embraced the consultancy.
810	Covered all models but he wasn't very interested in actually adopting new ideas. Wants to relocate his shop. Sews uniforms for school sports teams. Thinks that since he's approaching retirement it's not necessary to be aggressive about expanding and he wants to move his shop. Advised to do aggressive marketing for schools & use calling cards
402	Was suspicious of consultancy at first but really caught on. Registered her business, buys in bulk, keeps records, started using labels, dashes customers toffees. Developed plan to get a new apprentice. Wants to relocate to a place on the main road and discussed issues involved in moving. Will often ask questions about the decisions she's facing.
415	Has a second job sewing for industrial sewing shop so he's often not in the shop. Even when he's around he is not open regularly. Met him late in the year & didn't spend much time together.
304	Sews under a tree. Started well w/ bookkeeping although stopped along the line. Opened a bank account and was saving through account, also bought t-bills. No employees. Raised prices a bit before Christmas. Sews well & has good customer relations. Started insisting on advance.
309	Was big on record keeping before she feel sick. Very disciplined w/ finances. Help provide structure for her saving, separating business & personal expenses, paying self wage. Was sick, lost her mother, then got sick again, so we didn't have as much time together. Went through costing & value addition but doesn't have employees. Didn't cover sales/marketing. Already had good customer service. Lifestyle was an important topic. Started insisting on advance.
709	Initially difficult to convince of the value of consulting but became more receptive over time. Discussed diversifying away from sewing only suits. Tried sewing shirts and was overwhelmed by their popularity. Has a huge potential if he can diversify his products and do enough marketing. Discussed bookkeeping but he stopped along the line, although he has a good memory. Discussed savings. Wants to move to a new place (w/ help in financing from one of his customers). Procurement: started buying enough for ~5 suits at once. Interested in labels for suits and branding on bags. Was sick for a month so discussed health issues.
713	Very unreceptive at the start but warmed up eventually. Started insisting on advance and changed prices based on costing. Had a special interest in selling raw materials and used the capital drop for this after some discussion. Is moving shops. Opened a bank account for the first time with the money from the money games (the 6 cedis). Has also started saving. Didn't really take up bookkeeping at all (may be only semi-literate). Talked about value addition but she didn't implement it. Didn't really cover marketing at all.
509	Didn't spend much time on record keeping because she was already keeping records on a computer. Has several other businesses in addition to sewing. Discussed strategies to get more retailers to sew for and open up her own retail shop. Is taking a professional course in marketing.

515	Is considering taking a loan of GHc 1000 to buy knitting and babylocking machines so they discussed financing in detail. Covered all 13 modules. Learned a new sewing technique that she now does for other seamstresses. Advised to learn to sew men's clothes to expand market, which she did. Has a market stall in addition to shop that she isn't using so advised her to work from both locations at once.
217	Went beyond basic record keeping to the preparation of monthly income statement. She focuses on higher-end market and discussed where she can find workers who meet her quality standards. Decided to hire someone who just graduated polytechnic. Discussed using savings to purchase quality machines. Discussed her plans to return to school to study business, and developed plans to start taking on apprentices w/ an SSS education who want to become designers, almost as an academy.
209	Wants to buy an industrial machine w/ IPA grant so they worked on saving to top up the price and arranging her space so she can fit it. Her location is small so they worked on finding a second place (and leaving a worker at the current one). Expansion limited by the space that she had available
111	Is semi-literate so they covered bookkeeping using symbols. Main problem is w/ an unreliable worker. Consultant spoke with the worker about her dedication & advised owner to try to find another worker. Has a school next door who would give him a larger contract if he had more reliable help. Discussed banking, retirement and customer service. Wants to get a good worker who can manage the business so he can farm and stop sewing.
119	Sews in his house & doesn't have a signboard so his market is small. Discussed getting a signboard and focusing on getting larger contracts to anchor his business while his wife conducts marketing for him to try to grow individual customer base. Will complete tasks outside of meetings.
608	Implements advise very quickly! She made handkerchiefs for X-Mas and gave them out to customers. Started using dress labels. Got business registration forms but is yet to fill them out. Started offering customers minerals for free but then charges them a little bit extra for the sewing to cover the minerals cost. Hired a worker. Advised to get a computer for record keeping/customer database because she is growing very quickly
618	Got a contract recently that the consultant helped negotiate/review the details on. Semi-literate so he asked a brother to keep records for him, although the consultant also advised him to try to use symbols to write the way he understands. Focused on utilizing his bank account for savings. Also discussed labels. His brother will help him sew but isn't reliable so needs a worker. Used to sell shirts and the consultant advised him to restart this and do sew and sell.

## XI. Appendix D: Examples of Tailors

A tailor who shares his small wooden shop with another tailor



A tailor operating out of a crowded market stall, with several apprentices.



A tailor working out of a kiosk.



A tailor who owns rents space in a concrete building.



A tailor who shares a kiosk.



A seamstress who owns a converted shipping container



A tailor in his wooden shop.

